

1

**Yale**

NAME NAME  
Position or Title  
Can Be Two Lines

Yale University Name of Office  
PO Box 208236  
New Haven CT 06520-8236  
courier 33 Street Street  
New Haven CT 06511  
T 203 432-0000 F 203 432-0000  
name.name@yale.edu

2

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NAME NAME  
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Yale University Library uses the formats shown above for its business cards. Sample 1 is the preferred design. If contact information exceeds the space available in this layout, the format of sample 2 may be used. The formats shown below may not be used for Library business cards.

**Yale**

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**Yale FIRST LEVEL ENTITY**

NAME NAME  
Position

PO Box 203333 New Haven CT 06520-3333  
courier 180 York Street New Haven CT 06511  
T 203 432-3333 F 203 432-3333 name.name@yale.edu  
www.yale.edu/entity

**Yale FIRST LEVEL ENTITY**  
*Second Level Entity*

NAME NAME  
Position

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www.yale.edu/entity

**Yale** *Second Level Entity*

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Position

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